



AREA BIBLIOTECHE E SERVIZI ALLO STUDIO

RIGHT TO HIGHER EDUCATION UNIT

CALL FOR APPLICATIONS FOR THE AWARD OF 500 GRANTS IN THE AMOUNT OF 2000.00 EUROS TO UNIVERSITY STUDENTS FACED WITH DIFFICULTIES ENROLLED FOR THE 2020/2021 ACADEMIC YEAR

(P.D. n.3566 del 28/05/2021)

CLOSING DATE FOR APPLICATIONS: 14 SEPTEMBER 2021 at 1.00 pm

ART. 1 – Purpose

The Alma Mater Studiorum - University of Bologna has issued a call for applications for the award of **500 grants, amounting to EUR 2,000.00 each** (gross of the statutory taxes to be borne by the awarding body and the recipient), to assist students enrolled at the University of Bologna for the 2020/2021 academic year, who are faced with particular personal, family or economic difficulties that compromise the continuation their University studies due to (incomplete list providing examples):

- death of an income earner in the household;
- loss of employment by an income earner in the household;
- suspension of work (lay-off - suspension of entrepreneurial activity) by an income earner in the household;
- serious illness of the student or a family member of the same;
- natural disasters.

All difficulties must be adequately documented and have an objectively adverse impact on the academic studies of the student.

In this context, participants are asked to attach to their applications the self-certification form referred to in art. 5 below and all suitable documentation in support of their declarations.

Applications of a general nature or submitted without reasons will not be considered, neither will those submitted without sufficient evidence to verify the specific difficulty faced by the participant.

Similarly, applications will not be considered if they only make reference to the ISEE amount.

ART. 2 – Requirements for participation

In order to participate in this call for applications, it is necessary to satisfy **all of the following requirements** on the above closing date:

- a) be enrolled for the **2020/2021 academic year** on one of the following degree programmes:
 - First-cycle degree, from the 2nd year of enrolment to the 1st year past the envisaged completion time;
 - Second-cycle degree, from the 1st year of enrolment to the 1st year past the envisaged completion time;
 - Single-cycle degree and Primary Teacher Education programme, from the 2nd year of enrolment to the 2nd year past the envisaged completion time;
- b) not be more than 32 years of age (the candidate's 32nd birthday must be after the closing date for the call for applications);
- c) satisfy the following requirements regarding economic status:



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- ISEE less than or equal to € 28,000.00
- ISPE less than or equal to € 62,000.00

NB: see art. 3 for instructions on submitting the ISEE

d) have earned the following minimum number of University credits by **31 December 2020**:

First-cycle degree programmes	Number of credits at 31/12/2020
For 2nd year (first enrolment AY 2019/2020)	18
For 3rd year (first enrolment AY 2018/2019)	36
1st year past envisaged completion time (first enrolment AY 2017/2018)	54

Single-cycle degree programmes over 5 years	Number of credits at 31/12/2020
For 2nd year (first enrolment AY 2019/2020)	18
For 3rd year (first enrolment AY 2018/2019)	36
For 4th year (first enrolment AY 2017/2018)	54
For 5th year (first enrolment AY 2016/2017)	72
1st year past envisaged completion time (first enrolment AY 2015/2016)	90
2nd year past envisaged completion time (first enrolment AY 2014/2015)	108

Single-cycle degree programmes over 6 years	Number of credits at 31/12/2020
For 2nd year (first enrolment AY 2019/2020)	18
For 3rd year (first enrolment AY 2018/2019)	36
For 4th year (first enrolment AY 2017/2018)	54
For 5th year (first enrolment AY 2016/2017)	72
For 6th year (first enrolment AY 2015/2016)	90
1st year past envisaged completion time (first enrolment AY 2014/2015)	108
2nd year past envisaged completion time (first enrolment AY 2013/2014)	126



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Second-cycle degree programmes	Number of credits at 31/12/2020
For 2nd year (first enrolment AY 2019/2020)	18
For 3rd year (first enrolment AY 2018/2019)	36

There are no merit requirements for students enrolled in the first year of First, Second and Single cycle degree programmes or those enrolled in PhD programme degrees.

NOTE ON MERIT REQUIREMENTS

The credits are considered with reference to the first year of enrolment, even if at another University or for another degree programme, except in the case of withdrawal from studies. The credits earned are only valid if recognised for the degree programme for which the student requests the benefits, even if different to that followed in the preceding year. The University credits earned are understood to be those deriving from exams recorded and registered **by 31/12/2020**.

Students cannot participate in this call for applications if they are enrolled in a degree programme that awards a qualification identical to or lower than that already held.

ART. 3 – Application procedures

Applications to participate in the call must be **submitted by the closing date exclusively via the “Studenti Online” application.**

To use the application:

1. access studenti.unibo.it using your University username and password;
2. click on the “calls for applications” button;
3. select “Call for applications for the award of grants to University students faced with difficulties enrolled for the 2020/2021 academic year at the University of Bologna”.

Only students who satisfy the requirements specified in art. 2 of this call will be able to complete the online application.

The application will only be valid if the student completes the procedure described above. Applications cannot be submitted to the office on paper or by email.

The application to participate must be accompanied by the following documents:

1. Self-certification form detailing the difficult situation that justifies participation in the call (art. 1) - **TO BE ATTACHED, SUBJECT OTHERWISE TO EXCLUSION;**
2. Any documentation evidencing the difficult situation (in the event of illnesses affecting the applicant or immediate family, attach suitable certification issued by the relative National Health Service structures)

All documentation must be attached solely in PDF format

NB: self-certifications will be considered valid only if signed by the candidate



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The ISEE 2021 certificate for benefits relating to the right to University education must be submitted in the manner described below by no later than the closing date for applications.

HOW TO SUBMIT THE DOCUMENTATION ON ECONOMIC STATUS

Students do not need to do anything if they submitted the ISEE for the calculation of their tuition fee for the 2021/2022 academic year prior to applying to participate in this call. The Administration will use the data already entered also for the purposes of this call.

Students who, when applying to participate in this call, have not yet submitted the ISEE for the calculation of their tuition fee for the 2021/2022 academic year must use their SPID (public digital identity system) login (if necessary, request a SPID username and password from the University) to access the [ER.GO form](#) and complete the "Personal data" and "Economic data" sections. The "Economic Data" section requires the Self Certification (DSU) registration number obtained from INPS, which is needed to obtain the ISEE.

The submission of the ISEE and/or documentation needed to check economic status for the purposes of this call is also valid for the calculation of the tuition fee payable on enrolment for the 2021/ 2022 academic year (NB: The ISEE must be submitted in the manner described, even by those who do not intend to enrol for the 2021/2022 academic year).

Instructions for international students

International students who are unable to submit the ISEE should follow the procedures indicated on the University Portal at the link www.unibo.it/documentitasse.

Attestations submitted separately by students who do not follow the above procedure will be ignored.

More information about the ISEE is available on the University Portal at the following link www.unibo.it/tasse

Students can obtain help or guidance in completing their online application by calling the Studenti Online Help Desk at the following number: +39 0512080301 from Monday to Friday, between 9 am and 1 pm and between 2 pm and 5 pm, or by sending an email to the following address help.studentionline@unibo.it.

Students can obtain information and/or clarification about the call for applications by sending an email to the Study Grant Office at the following address uborstudio@unibo.it.

Communications regarding the call for applications will be sent to the institutional email address ending in @studio.unibo.it.

ART. 4 – Preliminary verification of the applications to participate

The applications will be assessed by the Award Committee referred to in article 5 following the checks carried out by the offices on:

- the admissibility or completeness of the application based on the requirements set out in article 3 of this call for applications;
- whether the requirements for participation set out in article 2 of this call for applications are met.



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Candidates will be notified of the outcome of the aforementioned checks via the Studenti Online application in the section containing the details of the application to participate. Candidates may appeal said decision by sending an email to the Study Grant Office at the following address: uborstudio@unibo.it within the strict term of 10 days of publication, which will be communicated via an email sent to the University email address ending in @studio.unibo.it.

ART. 5 – Award Committee and award of grants

The grants will be awarded by an Award Committee appointed by the Rector, which will assess the difficulties with reference to the specific self-certifications submitted by the participants and the documentary evidence provided.

The Committee will only take account of situations relating to facts that arose or that in any case took effect in the past two years.

Working on a case-by-case basis, the Committee will consider the impact of each difficult situation on the course of study undertaken by the student concerned, paying particular attention to the continuation of studies.

Priority will be given to those who:

- were suitable for an ER.GO study grant in the 2020/2021 academic year but who had not earned enough credits for the confirmation of that grant by 10/08/2021;
- are enrolled on a first- or single-cycle degree programme;
- demonstrate the greatest economic difficulty;
- have earned a larger number of University credits in respect of the year of the course frequented, based on the candidate's academic results as at the date of the Award Committee session.

Applications from students who received grants in earlier academic years will only be considered if, in the year following their award, they earned at least 30 University credits.

The Committee will only consider applications from students who obtained an ER.GO study grant for the 2020/2021 academic year if insufficient applications are received from students who did not receive that benefit. In this case, the Committee will take into account the amount of the grant obtained.

ART. 6 – Incompatibility

The grant is incompatible with the special grants awarded by ER.GO for the 2020/2021 academic year.

The grant is also incompatible with the special financial measures made available by the University and ER.GO in the context of the joint call for applications for the assignment of benefits to students facing particular difficulties - 2020/2021 academic year.

ART. 7 – Disbursement of grants

The University Administration will notify the outcome of this call for applications to all participants, by email sent to their *institutional email address @studio.unibo.it*.

The grant will be disbursed by the Regional Board for the Right to Higher Education (ER.GO) – in the context of inter-institutional collaboration with the University of Bologna.



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ART. 8 – Enquiries and penalties

The University will check the veracity of all self-certifications provided by students applying to participate in this call.

The checks on the self-certifications relating to the economic status of students who have foreign income and/or assets will be carried out by ER.GO on behalf of the University, based on the documentation supplied by the students concerned.

The checks on the ISEE certificates submitted by students whose immediate family has income and/or assets in Italy will be carried out by ER.GO on behalf of the University. These checks will address those ISEE certificates that highlight non-conformities and/or omissions identified directly by the Tax Authorities and/or by INPS, as well as - on a sample basis - the self-declared components of the DSU. For this purpose, ER.GO may request the persons concerned to provide suitable documentation evidencing the completeness and veracity of the data indicated in the DSU. Based in part on these checks, the Tax Authorities will be sent lists of positions to be audited by the Tax Police in order to verify the income and assets declared.

Grants obtained on the basis of declarations that are found to be untruthful upon further enquiry will be revoked, and any amounts already disbursed will be recovered.

ART. 9 - Personal Data

Information on the processing of personal data provided in the applications to participate in this call is available on the University Portal at the following web page:

[Information for students on the processing of personal data – University of Bologna \(unibo.it\).](#)

HEAD OF ADMINISTRATIVE
DIVISION

signed Michele Menna